

YOUNG ISRAEL OF STATEN ISLAND



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YAAKOV LEHRFIELD

Rabbi

JAY MARCUS

Rabbi Emeritus

ELIEZER MISCHEL

Assistant Rabbi

December 12, 2011

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MOISHE BERKOWER

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BRUCE FEDER

Dear Member,

This letter is to inform you that we will be conducting bookings of Bar Mitzvahs through August 31, 2014. The bookings will take place on Sunday **December 25, 2011** in the Rabbi's office from **8:45 AM until 9:45 AM** by the Head Gabbai. The Head Gabbai will then take bookings privately until the end of the valid booking period, which will be **12:00 PM, on Sunday January 15, 2012**. **All valid registrations made previously will continue to be valid.**

Attached you will find a booking form for Bar Mitzvahs and Ufrufs, as well as the rules for such bookings. As the rules indicate, a registration form must be filled out and signed in order to constitute a valid booking. These rules set out to accomplish the following:

- *Our primary goal in setting up these rules is to ensure that the parties involved in a conflict between potential simchas use every effort to amicably resolve their differences.
- *In the event the parties are unable to resolve their differences, it is important to have clear and fair rules to resolve the conflict.
- *The rules are designed to reflect that we are one Shul with different minyanim and not five different Shuls.

Rabbi Yaakov Lehrfield

Rabbi

Alan Zachter

Gabbai

והשיב לב אבות על בנים ולב בנים על אבותם

**YOUNG ISRAEL OF STATEN ISLAND
BAR MITZVAH/UFRUF APPLICATION**

1. Date of Application

9. Date requested

2. Parent(s) Name(s)

10. Parsha requested

3. Home Address

11. Minyan requested (Circle one)

7:00(Bais Medrash) 8:00(First Shul upstairs)
9:00(Main Minyan) 9:00(Gym)
9:00(Sfard-First Shul downstairs)

4. Home Phone Number

12. Will Child/Chasan be laining the entire Parsha? (Circle one)

Yes No

5. Child/Chasan's Hebrew Name

13. Reading the Haftorah? (Circle one)

Yes No

6. English Date & Time of Birth (BM only)

14. Davening for the Amud? (Circle one)

Yes No

7. Hebrew Date of Birth (BM only)

15. Bar Mitzvah Teacher

8. Are you a (Circle one)

Kohen Levi Yisrael

I HEREBY ACKNOWLEDGE AND AGREE THAT THE YOUNG ISRAEL OF STATEN ISLAND HAS THE RIGHT, UNDER CERTAIN CONDITIONS AND FOR CERTAIN REASONS TO REQUIRE MY BAR MITZVAH/UFRUF TO BE MOVED EITHER TO ANOTHER MINYAN OR ANOTHER SHABBOS (SEE ATTACHED RULES). I FURTHER ACKNOWLEDGE AND AGREE THAT I MAY BE REQUIRED TO SHARE THE MINYAN AND ALL ITS KIBBUDIM WITH ANOTHER SIMCHA.

Signature of Parent: _____

Signature of Rabbi/Head Gabbai: _____

YOUNG ISRAEL OF STATEN ISLAND

BAR MITZVAH/UFRUF RULES

The following procedures in regard to the booking of Bar Mitzvahs and Ufrufs will be implemented:

1. Bookings for Bar Mitzvahs will be held over a period of approximately three weeks (*valid booking period*) with sufficient notice being given of the time and place that these bookings will be taken. The bookings will be conducted and administered by the Head Gabbai or his designee. A Bar Mitzvah booking is not complete until a ***member in good standing** produces a registration form, which is signed by the Head Gabbai or his designee.
2. If during the *valid booking period* a conflict arises between 2 Bar Mitzvahs wanting to have their Bar Mitzvahs on a given Shabbos, the parties involved should be given every opportunity to come up with their own solution. Regardless of any guidelines, this should be the primary method of resolution.
3. If the parties cannot resolve the scheduling of their respective Bar Mitzvahs as outlined in #2, priority will be given to the **member** whose child turns 13 (according to the Hebrew calendar) on the day of or in the week immediately preceding the requested Shabbos. In the event that neither or both **members** fall into this category, a coin flip administered by the Head Gabbai or his designee will decide the outcome as to who has priority.
4. If a **member** fails to book a Bar Mitzvah date during the allotted *valid booking period* and a conflict of scheduling arises with someone who had previously validly booked their Bar Mitzvah, the **member** who failed to book during the allotted booking period will have to schedule their Bar Mitzvah on another Shabbos or in another Minyan.
5. In the event that a conflict arises on a given Shabbos between two or more Bar Mitzvahs who failed to book within the allotted booking period, priority will be given to the **Member** who books first.
6. In the event of a conflict between a Bar Mitzvah and an Ufruf on a given Shabbos and in a given Minyan, the 2 parties involved should be given every opportunity to come up with their own solution. Regardless of any guidelines, this should be the primary method of resolution.

***Please note that one must be a member in good standing in order to book a Shabbos Bar Mitzvah in the Shul. In addition, one must be a member in good standing at the time the Bar Mitzvah takes place.**

BAR MITZVAH/UFRUF RULES CONTINUED

7. In the unfortunate event that the parties involved cannot resolve the matter, Kibbudim other than Maftir and Haftorah shall be divided evenly. The following guidelines will apply to the Maftir and Haftorah:

- a. The two Shabbosim immediately preceding the wedding or if the Ufruf is moved to accommodate another Simcha:

If the Bar Mitzvah boy is only reading the Maftir and/or Haftorah, then the Chasan will not be entitled to read the Haftorah or get the Maftir Aliyah. The Chasan will receive an Aliyah.

If the Bar Mitzvah boy is laining, then the Bar Mitzvah boy will be entitled to the Haftorah, but the Chasan will be entitled to the Maftir (i.e., the Chasan will receive the Maftir Aliyah and will say the Brachos for the Haftorah while the Bar Mitzvah boy will receive an Aliyah and read the Haftorah).

- b. All Other Weeks

The Chasan will not be entitled to the Haftorah or the Maftir unless Halacha dictates otherwise (in which case the rules under a. above shall apply). He will receive an Aliyah.

8. In the event of a conflict between two ufrufs, the 2 parties should be given every opportunity to come up with their own solution. Regardless of any guidelines, this should be the primary method of resolution.
9. In the unfortunate event that the parties involved cannot resolve the matter, the **member** who registered first shall be entitled to the Haftorah and the Maftir. A registration of an Ufruf is not complete until the member produces a registration form, which is signed by Rabbi Lehrfield or the Head Gabbai. Registrations for Ufrufs can be made at any time and are not confined to any booking season.
10. At any time during a conflict (whether between 2 Bar Mitzvahs, a Bar Mitzvah and an Ufruf or 2 Ufrufs), it is hoped that one party might move their Simcha to another available Minyan. Another possibility includes moving a Simcha to an adjacent week where there is no conflict in order that all Simachot can be enjoyed by the respective families.

***Please note that one must be a member in good standing in order to book a Shabbos Bar Mitzvah in the Shul. In addition, one must be a member in good standing at the time the Bar Mitzvah takes place.**